

My Action Plan for Success

Directions: Please answer each question honestly. Please note important details that you think I should know. Include ideas that will help us to reach a fair resolution to the problem. Again, be honest, yet please refrain from using language that is offensive or hostile. This process is intended for you to clearly communicate, for me to understand, and for us to work together toward your success.

1. What is the problem?

2. Please write sentences that all start with the word *I*, and state what is causing the problem. For example: I woke up late this morning.

I had an argument with my little brother

I didn't complete my homework. etc..

WRITE AS MANY DETAILS AS YOU CAN.

3. Again writing sentences that begin with the word *I*, what will you do to solve the problem? *I don't know* should not be included.

Student Signature

Teacher Signature